



St Francis of Assisi
PARISH PRIMARY SCHOOL

TRANSITION POLICY- Kindergarten to Primary School

Rationale

This policy aims to ensure a smooth, positive and supportive transition from Kindergarten to Prep. At St Francis of Assisi, we promote collaboration between educators and families to support a successful transition, setting students up for a positive and enriching primary school experience.

Aim

- To provide a smooth and efficient transition from kindergarten to primary school recognising and supporting diverse needs.
- To inform families about St. Francis of Assisi and strengthen partnerships between parents/caregivers and educators.
- Facilitate opportunities for children to form relationships with teachers, fostering a sense of belonging and security.

Implementation

- Open Days and morning tours are held in Term 1 and 2. Families are welcome to tour the school.
- Information evening held in Term 2 for prospective Prep families.
- Interviews held by the Principal/Parish Priest with prospective Prep families in Term 2.
- The Principal and members of the Leadership Team will meet with successful applicants in Term 3 to welcome them to the school and discuss student history and readiness.
- Co-ordination of information from kindergarten to school is done by the Prep Transition Coordinator.
- Teachers and classes for the following year will be finalised in time for the orientation mornings in Term 4.
- There are two one-hour orientation session held in Term 4, so that children have an experience with their “new” teacher. Parents at these sessions are given the opportunity to spend time with their child and teacher and also receive information regarding preparedness for school.
- All parents receive detailed information packages about the school.

POLICY REVIEW

Policy reviewed	February 2025
Approved by	Principal Mark Basile
Next scheduled review date	February 2028